



香港警務處
Hong Kong Police Force

港島總區最佳保安服務選舉
Hong Kong Island Best Security Services Awards

優秀保安員提名表格
Nomination Form for Best Security Personnel Awards
2022-2023



提名日期 : 2023-06-26 – 2023-07-21
Nomination Period

參選資格 : 港島區內擔任保安工作的持牌保安從業員
Nomination Criteria Valid Security Personnel Permit Holders and Serving Security Personnel on Hong Kong Island

頒獎日期及地點 : 2023-11-30
Awards Presentation Ceremony
警官會所
香港銅鑼灣鴻興道28號
Police Officers' Club
No. 28 Hung Hing Road, Causeway Bay, Hong Kong

提名表格可於 www.police.gov.hk 內下載
→ 防罪宣傳 → 刑事事項 → 最佳保安服務獎勵計劃
Nomination Forms can be downloaded from www.police.gov.hk
→ Crime Prevention → Crime Matters → Best Security Services Awards



請將正本提名表格交回
港島總區防止罪案辦公室
香港灣仔軍器廠街3號
堅偉樓341室
電話 (Tel): 2860 7894
電郵 (Email): hki-rcpo-office@police.gov.hk

Please return original Nomination Forms to
Regional Crime Prevention Office Hong Kong Island
Room 341, Caine House, No. 3 Arsenal Street,
Wan Chai, Hong Kong

主辦單位 :
Organizer



支持團體 (排名不分先後)

Supporting Organization (in no particular order)



保安及護衞業管理委員會 香港物業管理公司協會 香港保安業協會



中西區撲滅罪行委員會 灣仔區撲滅罪行委員會



港島總區防止罪案辦公室
Regional Crime Prevention Office Hong Kong Island



PERSONAL DATA 個人資料

本欄由主辦機構填寫 FOR OFFICIAL USE ONLY
編號 S/N

港島總區最佳保安服務選舉 2022-2023

(保安員提名表格)

Hong Kong Island Best Security Services Awards 2022-2023 (Nomination Form for Security Personnel)

(每份表格只接受一位提名 One form for each nomination) * 必須同時填寫

* Please fill in both

※ 請將不適用的刪除

※ Delete whichever is inapplicable

第一部份 Part One

姓名 *: (中文) _____ 性別 Gender : 男 M 女 F

Name *: (English) _____ 出生日期 D.O.B. : _____
(日 DD / 月 MM / 年 YY) 從事保安服務年資
Serving years in Security Services Industry : _____

香港居民身份證號碼 HKID No. : _____

保安人員許可證編號 SPP No. : _____ (到期日)(Exp. Date) : _____

通訊地址 *: (中文) _____

Correspondence Address *: (English) _____ 電話 Tel. No. : _____

工作地址 *: (中文) _____

Working Address *: (English) _____ 電話 Tel. No. : _____

獲提名人士簽署 : _____
Signature of Nominee : _____

提名原因 Nomination Justifications

第 1 至 6 題，請圈出分數 (最低為 1 分) For items 1 to 6, please circle the score (The lowest score is 1)

1. 勤奮、盡忠職守 Diligence and loyalty	5	4	3	2	1
2. 查詢每位出入陌生人 Questioning all in / out strangers	5	4	3	2	1
3. 面對特別事故的應變能力 Abilities to respond to special incident	5	4	3	2	1
4. 對工作環境之認識 Familiar with the working environment	5	4	3	2	1
5. 處理查詢 / 投訴事宜 Handling enquiries / complaints	5	4	3	2	1
6. 個人儀表 / 禮貌 Personal appearance / politeness	5	4	3	2	1

第 7 至 11 題，如適用，請於空格內填寫 Y。如不適用，請填寫 N。請提交有關事件之佐証 (例如警方、僱主或市民嘉許信、報章報導等)，如適用
For items 7 to 11, please fill in Y / N in the boxes. Please provide supporting documents, if any.
(e.g. Compliments from the Police, employers, members of public or newspaper reports, etc.)

7. 協助警方拘捕疑犯 (請提供案件編號) Assisting Police in the arrest of criminals (Case Reference Number)	Y / N
8. 工作上有傑出表現，例如救火、救人 Displaying outstanding performance e.g. firefighting, life saving	Y / N
9. 協助警方防止罪案 Assisting Police in the prevention of crimes	Y / N
10. 政府部門或組織之嘉許信件 Complimentary letters from Government Departments and associations	Y / N
11. 管理機構、住戶組織等發出之嘉許信件 Complimentary letters from management organization, residents' association, etc.	Y / N

提名原因的詳細描述 (如有需要，可另加附頁) Details of Nomination Justifications (Attach additional papers if needed)

收集個人資料聲明 Personal Information Collection Statement

此參加表格內填報的個人及其他相關資料，祇供此選舉活動及日後聯絡用途

All personal data or related details in this form are collected for the awards and further communication

PERSONAL DATA 個人資料

第二部份 Part Two (請參閱提名規則第二段 Please refer to Para. 2 of Rules of Nomination)

相關住戶組織 (例如: 業主立案法團、業主委員會、互助委員會或任何其他由主辦單位接納的住戶組織) 資料(如適用者)

Details of relevant residents' association (e.g. Owners' Corporation, Owners' Committee, Mutual Aid Committee or any other residents' association accepted by the organizer)(If applicable)

相關住戶組織 # : 有 Yes 無 No

Relevant residents' association

以上組織代表 姓名 Name : _____ 先生/女士※
Representative of 相關住戶組織 Mr./Ms.
the association Relevant residents' association : _____
職銜 Designation : _____
電話 Tel. No. : _____ 簽署 Signature : _____

相關住戶組織蓋章
Stamp of relevant
residents' association

第二部份並非由物業管理公司人員擔任代表簽署

Part Two is not for representation and signature by staff of property management company

第三部份 Part Three

提名機構資料 Details of Nominating Organization

機構名稱 *: (中文) _____
Name of Organization *: (English) _____
地址 *: (中文) _____
Address *: (English) _____

- 本人明白, 若本人填報虛假失實的資料, 是項提名將會作廢。
I understand that giving false or misleading information will render the nomination invalid.
- 本人就是次提名, 已獲得被提名人士工作之物業所屬相關住戶組織確認同意, 並附上印章及簽署。(如適用者)
Regarding this nomination, I have had the endorsement of the relevant residents' association of the place where the nominee works with their stamp and signature affixed, if applicable

提名機構蓋章
Stamp of Nominating
Organization

提名人名稱 Name : _____ 先生/女士※
Nominator Mr./Ms.
職位 Post : _____
電話 Tel. : _____ 簽署
Signature : _____
通訊地址 *: (中文) _____
Correspondence Address *: (English) _____

不接受影印之簽名及蓋章
必須連同保安人員許可證影印本一併呈交
Photocopied stamp and signature will not be accepted
Copy of the Security Personnel Permit must be enclosed

提名規則

1. 此選舉活動只接受提名在港島區內於評核期間(2022年7月1日至2023年6月30日)從事物業保安工作的人士，被提名人士必須持有有效保安員許可證。**(必須連同保安人員許可證影印本一併呈交)**
2. 保安員獎項提名須由被提名人士工作之物業所屬相關住戶組織(例如:業主立案法團、業主委員會、互助委員會或任何其他由主辦單位接納的住戶組織)之代表確認同意，並附上印章及簽署。(如適用者)
3. 是次選舉**不接受**自我提名。
4. 提名及截止日期由2023年6月26日起至2023年7月21日，以郵戳為準。提名表格(正本)請以郵寄或親身交回香港灣仔軍器廠街3號堅偉樓341室港島總區防止罪案辦公室。**(逾期遞交之提名表格將不獲接納)**
5. 評審委員會將於2023年9月下旬選出各組獎項得獎者。得獎者及提名機構將獲另函通知，並獲邀請出席於2023年11月30日假香港銅鑼灣鴻興道28號警官會所舉行的頒獎典禮。**(所有保安員獎之得獎者必須親自出席頒獎典禮，領取其本人之獎項；缺席者之得獎資格將被取消，大會不作代領安排)**
6. 評審委員會保留是次選舉的最終決定權。

Rules of Nomination

1. Nominee must be properties security personnel serving on Hong Kong Island between 1st July 2022 and 30th June 2023. He/She must be a holder of a valid Security Personnel Permit. **(Copy of the Security Personnel Permit must be enclosed)**
2. The nomination for the Security Personnel Award should be endorsed by the representative of the relevant residents' association (e.g. Owners' Corporation, Owners' Committee, Mutual Aid Committee or any other residents' association accepted by the Organizer) of the place where the nominee works with their stamp and signature affixed. (If applicable)
3. Self-nomination for this Award is **not accepted**.
4. Nomination will be accepted from 26th June 2023 to 21st July 2023, according to the date of post chops. Please return the original nomination form to the Regional Crime Prevention Office, Hong Kong Island, Room 341, Caine House No. 3 Arsenal Street, Wan Chai, Hong Kong **(No nomination forms will be accepted after the deadline of the nomination period)**
5. Award winners will be selected by a Selection Committee in late September 2023. All winners and the nominating organizations will be notified by mail and invited to attend the award presentation ceremony to be held on 30th November 2023 at Police Officers' Club, No. 28 Hung Hing Road, Causeway Bay, Hong Kong. **(All the winners of security personnel awards must attend the award presentation ceremony in person to receive the award. Absentees will be disqualified. The Organizer will not accept a representative to receive the award on behalf of the winner)**
6. The Selection Committee reserves the right of final decision of the Best Security Services Awards.